

DBEI CCEB IBI Business Office Services

Business Operations		Purchasing Supplies, Services & Business Operations		Sponsored Programs (Grants)		Payroll		Human Resources and intramural deliveries	
Team Member	Area of Responsibility	Team Member	Area of Responsibility	Team Member	Area of Responsibility	Team Member	Area of Responsibility	Team Member	Area of Responsibility
Glen Lafferty Director 898-4691 Room 114	Oversee financial and administrative operations of the Center (CCEB) and Department (DBEI)	Merceda Reale Associate Director 573-1334 Room 112	Accounting operations, billing and collections, including service centers; systems access	Angela Hay Associate Director 573-9797 Room 115	Complex projects, contracts, Training grants, oversight of all sponsored projects.	Shannon Quinn Associate Director 573-1360 Room 104	Salary Management for faculty, department/center/institute leadership, and staff; effort reporting; SOMD & startup accounting	Milly Luciano HR Manager 573-8089 Room 103	Staffing and recruitment specialist; new hires, employee benefits, transfers and terminations
Tina Pennetti Associate Director 573-9321 Room 113	Oversees business office operations; forecast revenues and expenses associated with training programs, educational programs, service centers; manages input of operating budgets	Kevin Bohannon 573-5736 Room 112	Subcontract coordinator, express shipment allocations, human subject remuneration	Francis DeAngelis 746-8132 Room 102	Senior Grants manager. Complex projects, contracts.	Loni Bass 573-9429 Room 104	Time reporting, late pays, additional pays; salary management for staff; WorkDay processing of hires, terminations; other support.	Adrienne Sanogo 898-2429 Room 103b	Post-doctoral program coordinator
		Nasheeka Conix 573-7223 Room 106	Travel expense reimbursements coordinator	Shawn Fenty 898-5536 Room 105	Senior Grants manager. Complex projects, contracts.	Jordan Groff 573-4100 Room 106	Service center billing and receivables, accounting and reporting; SOMD & startup accounting		
		William Lafferty 573-2366 Room 112	Computing assets and contracts	Ken Hassinger 898-1556 Room 102	Assoc. Director of IBI; division administrator Informatics; Sr. Grants Manager Informatics	Ruth Hong 573-8137 Room 104	Salary management for faculty, staff; effort reporting; other support	Michael Edwards 573-1945 Room 100	Daily mail deliveries, meeting/classroom setup, hand-carry deliveries, coffee supplies
		Anthony Notte 573-8137 Room 112	Purchasing supplies, services, disbursements, travel reservations/reimbursements	Blake Miller 573-3245 Room 102	Grants Coordinator (specializes in monthly reports and wayward activity)			David Riley 573-1945 Room 100	Daily mail deliveries, meeting/classroom setup, hand-carry deliveries, coffee supplies
				Isaac Rothmiller 573-8140 Room 106	Grants Coordinator (specializes in proposal development)				
				Jessica Strano 898-6726 Room 101	Senior Grants manager/Team leader. Complex projects, contracts.				